



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS UNITED STATES AIR FORCE
WASHINGTON DC

MEMORANDUM FOR SEE DISTRIBUTION

25 MAY 2000

FROM: HQ USAF/ILE
1260 Air Force Pentagon
Washington DC 20330-1260

SUBJECT: Family Housing Minor Alteration Authority (SAF/MII Memo, 19 May 2000)

The following authority is delegated to the Major Command Civil Engineer or their designated representative. AFI 32-6002, *Family Housing Planning, Programming, Design, and Construction*, will be updated to reflect these new authorities.

Family Housing Minor Alteration Authority

Major Command Civil Engineers are authorized to approve non-General Officer Quarter (GOQ) family housing minor alterations costing less than \$7,500 annually per unit and less than \$500,000 per project using family housing O&M (P-722) funds. Generally this authority will be used concurrently with the repair of family housing units; however, some circumstances may warrant the use of the authority without repair.

This authority can be used for interior and exterior work consistent with the AF Design Guide and with the following restrictions. Do not use this authority to:

- Increase the size of any unit
- Increase the number of rooms in any unit
- Install new lawn sprinkler systems

For General Officer Quarters (GOQs), this authority can be used for interior and exterior work consistent with the AF GOQ Standards and AF GOQ Master Plan (to be published by Dec 00). Minor alteration work on GOQs can be accomplished up to \$1,000 annually and the MAJCOM can delegate this authority to the installation Base Civil Engineer. Minor alteration work exceeding \$1,000 and up to but not exceeding \$7,500 annually must be approved by the MAJCOM/CV. No general officer can approve work on their own unit; for single installation MAJCOMs and Direct Reporting Units, the approval authority is the HQ USAF/CVA. All minor alterations to a GOQ must be properly documented on the annual GOQ cost report that is submitted to Congress and accomplished within the \$25,000 annual maintenance and repair limit.

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